

30 (d) It shall be the duty of the chaplain and the council to consult together on matters of general concern and importance to the chaplaincy.

(e) The functions of the council shall include —

(i) co-operation, with the chaplain, in promoting in the chaplaincy the whole mission of the Church;

(ii) the consideration and discussion of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question;

(iii) making known and putting into effect any provision made by the Diocesan Synod, the archdeaconry synod or the deanery synod, but without prejudice to the powers of the council on any particular matter;

(iv) administering the financial affairs of the chaplaincy including the collection and administration of all moneys raised for purposes of the chaplaincy and the keeping of accounts in relation to such affairs and moneys;

(v) the care, maintenance, preservation and insurance of the fabric and of the goods and ornaments of the church unless this duty has been otherwise devolved;

(vi) giving advice to the Diocesan Synod, the archdeaconry synod or the deanery synod on any matter referred to the council;

(vii) raising such matters as the council consider appropriate with the Diocesan Synod, the archdeaconry synod or the deanery synod.

(f) In the exercise of its functions the council shall take into consideration any expression of opinion by any annual, special or extraordinary church meeting of the chaplaincy.

Churchwardens

31 (b) (i) In accordance with Canon E1 (4) the churchwardens are officers of the diocesan Bishop and shall assume office immediately on conclusion of the annual meeting. They shall discharge such duties as are by law and custom assigned to them; they shall be foremost in representing the laity and in co-operating with the chaplain; they shall use their best endeavours by example and precept to encourage the members of the congregation in the practice of true religion and to promote unity and peace among them. They shall also maintain order and decency in the churches of the chaplaincy, especially during the time of divine service.

(ii) When the chaplaincy is vacant or the chaplain is incapacitated and unable to invite a priest to celebrate the Holy Communion or a clergyman, reader or suitable lay person to say or sing Morning and Evening Prayer, it shall be the duty of the churchwardens to see that the services of the chaplaincy are maintained with reasonable frequency.

(c) Where a new congregation or chaplaincy is formed in accordance with paragraph 3 of this *Constitution* the diocesan Bishop shall appoint one or more churchwardens who shall hold office until their successors are appointed at the ensuing annual meeting.

(d) A churchwarden may resign from office during the year of his tenure in the manner provided by the *Churchwardens (Appointment and Resignation) Measure 1964* or any amendment thereto.